Enterprise Business Analyst Senior

Summary: Strategic Technology Solutions (STS) a division within the Department of Finance & Administration is recruiting an Enterprise Business Analyst Senior for the General Government domain. The General Government domain provides support for Finance and Administration, Department of Human Resources, Department of General Services, and Department of Veterans Services. The Enterprise Business Analyst Senior will work with domain agencies as well as the ERP to gather requirements, assist with the evaluation of current business processes, and utilize business process modeling tools to identify opportunities for streamlining business processes. The Enterprise BA will assist subject matter experts to develop strong business requirements for business solutions requiring competitive procurements (aka RFP development). The Enterprise Business Analyst Senior reports to the Business Domain Director and will work closely with the team to evaluate BA projects, provide input on staff assignments, evaluate project risks, provide guidance and help coordinate overall BA efforts of the Enterprise team.

Job Responsibilities:

- Create written meeting documentation for verification by subject matter experts and business process owners.
- Provide Business Process Improvement methodology and templates to document "As Is" and "To Be" process flows.
- Help facilitate business involvement and ownership of developing the new/future business process requirements; documentation and or review of requirements / user stories / use cases.
- Work with technical staff to develop solution requirements.
- Utilizing future business process flows, help facilitate development of business solutions to address business objectives with Agency sponsors and executive team. Provide methodology for developing strong and descriptive requirements. Develop detailed requirements that may be included in a request for proposals (RFP) or request for qualifications (RFQ).
- Work with vendor staff to transfer business processes and technical requirements into a structured design format so that developers can produce business applications; review vendor's work products.
- Using requirements help develop / review test scenarios for application testers to then be expanded by business testers; facilitate / coordinate User Acceptance Testing.
- Communication and presentation skills, both verbal and written interactions with staff, executive management, and vendors.

Required Experience:

- B.S. in IT or related field.
- 10 years' experience in the systems development life cycle and business process analysis and design.
- 5 years' experience in business process and solution requirements modeling tools.

The State of TN is an Equal Opportunity Employer.

Resumes should be submitted via email to EIT.Resumes@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.